

**ACA Student Acceptable Use Policy (AUP) for Technology on Campus**

I, (your name) \_\_\_\_\_, agree to the following:

- Definitions
  - “Computers” includes any computer, desktop computer, laptop computer, tablet, or computer-connected or networked devices
- I understand that the student handbook rules and guidelines apply also to use of computers on campus.
- I am responsible for taking care of school equipment I use.
  - I will treat the school computers and equipment with respect.
  - I will not purposely damage or vandalize the school computers.
  - I will not eat or drink while using school computers.
  - I will not unplug anything from the school computers.
  - I will not tug, pull, or bend any cables or cords.
  - I will not install any programs or games on school computers without permission.
- I am responsible for what I do on computers.
  - I will use the school computers with care and good intentions.
  - I will not use school computers to commit a crime.
  - I will not use school computers to bully or hurt others.
  - I will not use school computers to cheat.
  - I will not use school computers to access school-inappropriate material.
  - I will not waste printer paper or print without a teacher’s permission.
  - I will follow any other computer rules the teacher tells me.
- I am responsible for respecting others’ computer use.
  - I will not log into anyone else’s accounts.
  - I will not use another person’s account while they are away or if they forgot to log out, except only to log them out.
  - I will not share my accounts or passwords with anyone else.
  - I will not unplug, power off, disturb or vandalize another person’s computer.
  - I will not make school computers harder to use for others.
  - I will not try to connect my personal phone or computer to the school network or Wi-Fi.
- I am responsible for telling a teacher if my computer is not working.
  - I understand I am not automatically excused from work if my computer is slow.
- I understand there are disciplinary consequences for breaking these rules.

**I understand and agree to these terms.**

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_